

2009 Rules and Regulations for all Exhibitors and Food Vendors Entries

Food vendor and arts and crafts registrations must be received by April 6, 2009. All entries must be submitted on the registration form provided and mailed to:

Ellwood City Arts, Crafts and Food Festival
P.O. Box 176
Ellwood City, PA 16117-0176

The Festival Committee reserves the right to accept or reject any entry. Unacceptable entries will be promptly returned. Should you have any questions, please call 724-758-3115 or 724-758-5630.

Festival Hours:

The flag raising and the National Anthem will take place at the entertainment stage each day at 11 a.m. Please have your booth ready to open by then. The Festival is open to the public from 11 a.m. until 10 p.m. on Friday, July 3 and Saturday, July 4, and from 11 a.m. until 9:30 p.m. on Sunday, July 5, followed by the fireworks display at 10:15 p.m. **All booths should remain open until at least 9 p.m. each day.**

Placement

The Festival Committee designates the placement of all vendors. Those who participated in the previous year's festival will be given approximately the same location if registration is received by March 16, 2009. All entries are due April 6th, however the committee CANNOT GUARANTEE any specific location to any vendor. Booths must be open all three days of the festival. The grounds will be open for set-up beginning at 9 a.m. on Thursday, July 2, 2009. **No early set-ups.**

Parking

All food vendors will be given one parking permit for loading and unloading plus one long term parking permit. Arts and crafts booths will receive one parking permit per booth and one 3-day long term parking permit. Parking along Riverside Drive will be on a first come basis. The 3-day parking pass is to be used in the long term parking lots only.

NO vehicles will be permitted access to the park without a permit. The purpose of the permit is to allow the participant access to the festival grounds for loading and unloading; it is **NOT** a guarantee of a permanent parking place. All registrants will also receive one complimentary 3-day parking pass that may only be used in the long term parking area. Additional long term parking passes are also available for purchase at \$6 each.

Permits have participants' name and booth number on them; they are not transferable and cannot be replaced if lost. All parking passes must be displayed on the rear-view mirror located above the steering wheel.

Participants with motor homes and trailers are asked to check in upon arrival for parking assignment. All motor homes and vehicles requiring overnight accommodations will be required to pay \$30 for three days (payment must accompany application). Motor homes will not be permitted to remain in the arts and crafts parking lot along Washington Avenue and Riverside Drive.

There will be no booth refunds issued after May 31, 2009. Absolutely no pets or alcoholic beverages are permitted in the park or any camping area.

Electricity

Electricity is provided throughout the festival grounds at the rates listed on the registration forms. In addition, 220-volt service is available only to those food vendors who had 220 volt service last year.

Food Vendor Restrictions

All food vendors must indicate on the registration form, the types of food and drinks they will sell. In order to avoid excessive duplication of the types of food and drinks sold, **NO FOOD VENDORS WILL BE PERMITTED TO DEVIATE FROM THE SALE OF THE TYPE OF FOOD AND DRINK LISTED ON THE REGISTRATION FORM WITHOUT THE PRIOR APPROVAL OF THE FOOD COMMITTEE.** All requests must be made in writing.

Insurance

All applicants expressly agree to release the Borough of Ellwood City and the Ellwood City Arts, Crafts and Food Festival, Inc., and their agents from all liability for injury, damage, or loss to persons or property. All food vendors are responsible for (and must provide documentation) product liability insurance, and adequate coverage for persons working within their booths.

Juried Arts Exhibition (Hosted by The Ellwood City Art Club)

Information on this phase of the festival will be available after March 1, 2009. Please contact Pat Marinaccio at 724-758-6700 for more information.

Artist Village

Open to oil, acrylic, watercolor, pastel, drawings, photographs, and crafts of original concept and design made by hand or appropriate tools.

Note: Commercially produced kits, forms, or ceramic molds are not acceptable.

Kids' Kingdom

Child oriented attractions and participation arts and crafts projects for children will be located in the children's area of the park.

Arts and Crafts 2009 :

In order to continue the high quality of the arts and crafts segment of the festival, we ask that the following rules be observed. Please read and retain for your records:

1. Handmade original work only. No retail, wholesale flea market, imports, or collectible items.
2. Consignment sales are not permitted. This includes wholesale and retail items.
3. Arts and crafts supplies and commercially produced merchandise are not eligible for exhibit or sale.
4. Photographs, etchings, lithographs, silkscreens and paintings are all welcome. Although they are not titled as crafts, they are considered arts, and must be original in concept and design.
5. More than one medium or category may be sold from one booth, however, each category of work must be listed on the registration form.
6. Hand assembled hobby items such as models, hot iron transfers and pre-printed panels are not acceptable.
7. In addition to items that are not handmade by the participant, baseball cards, antiques, and collectibles are not acceptable.
8. Each artist or craftsman is responsible for providing his or her own booth display unit. Participants should not plan to "spread out" and unfairly take advantage of end or outside row space. All displays must not exceed the 16 x 16 space.
9. No arts and crafts sales will be permitted on set-up day.
10. Rented and/or professionally erected tents are permitted providing they are the canopy style with rolled up sides and must fit within the rented 16 x 16 space. They also must be light in color.
11. Computer-aided or generated work of any kind is unacceptable.
12. All children's participation items will be permitted in the children's area only.
13. The number of participants doing face paintings is limited to four in the main area and one in Kids' Kingdom.
14. All participants are limited to the show and sales of items specifically listed on the registration form. Additions must be approved by the Festival Arts and Crafts Committee prior to the show.

15. Due to the risk of possible injuries, projectile crafts such as marshmallows, pop and rubber band guns or novelties such as Glo-Stix, Trix-Stix, fireworks of any type and franchise merchandise are positively not permitted under any circumstances.

16. The Festival Committee reserves the right to require the removal of unsuitable work prior to, or during the festival.

17. All sales must be conducted within the participant's booth. Strolling vendors are NOT permitted within the park or along the streets outside of the park.

18. The collection and payment of sales taxes are the responsibility of the participants. We urge all participants to obtain a tax number. For more information, Pennsylvania residents may call the sales tax office in New Castle at 724-656-3203 or your local Pennsylvania sales tax office. Applications may be handled via telephone or facsimile.

19. It is mutually agreed that this contract of privileges herein cannot be reassigned, sublet or otherwise disposed of without the written consent of the Festival Committee. By signing and returning the registration form the participant has agreed to abide by all of the above rules and regulation of the Ellwood City Arts, Crafts and Food Festival.

20. Any violation of these rules and regulations could result in your removal from the Ellwood City Arts, Crafts and Food Festival.

Accommodations

The following hotels/motels are all located near the festival site. The Festival Committee has no connection to any of the following and is providing this list for your convenience.

- * Beaver Valley Motel, Route 18-----724-843-0630 or 1-800-400-8312
- * Holiday Inn of Beaver Falls, Route 18-----724-846-3700 or 1-800-613-1490
- * Conley's Inn, Route 18-----724-843-9300 or 1-800-345-6819
- * Alpine Inn/Lark Motel, Route 18-----724-846-0953 or 724-846-9820
- * Boyer's Countryside Inn, Wampum-----724-535-3040
- BerNita Bed & Breakfast, Ellwood City-----724-752-1455
- Comfort Inn, Butler Road, New Castle-----724-658-7700
- Super 8 Motel, Butler Road, New Castle-----724-658-8849 or 1-800-800-8000
- Bear Run Campground, Portersville -----724-368-3564 or 1-888-737-2605
- Rose Point Park Campground, New Castle -----724-924-2415 or 1-800-459-1561
- Chapel Valley Estates Bed & Breakfast Ellwood City-----724-752-2202
- Forest Breeze Guest House, Ellwood City-----724-758-0190

* Less than two miles from the Pennsylvania Turnpike, Exit 2

www.Ellwood-City-Festival.net

Tentative dates for 2010 festival are July 2, 3, 4, 2010